

Navitas Semiconductor, Inc.

Job Description:

Title: Purchasing Manager

Reports to: VP Operations

Job Purpose:

To perform OSAT-related Purchasing functions such as Assembly Manufacturing Services, Test Manufacturing Services, raw materials, manufacturing orders, Test hardware and engineering lot orders. Responsible in setting written agreements/contracts with suppliers/subcontractors. Main KPI is manufacturing costs.

Key Responsibilities and Accountabilities:

1. Source out new OSAT's who can provide the best cost, service, delivery and other goals requested by NPI team.
2. Study and survey all OSAT's who can provide the right package and service that we need. Interview customers and suppliers of each OSAT company.
3. Meet with each OSAT that we work with regularly to align forecasts, raw material plans, secure capacities, maintain close partnership with each one of them.
4. Establish close relationship with the vendor so that our interests, requests and instructions are given serious considerations. Solve relationship issues.
5. Project our costs per product and provide actual cost information to Accounting as needed
6. Review each OSAT's KPI and help push for improvements. This responsibility is shared with the Subcon Managers.
7. Review with Supply Chain the raw materials and supplies needed by the OSAT's ensure purchases are done on time.
8. Understand production and process requirements and ensure material issues are addressed on time.
9. Monitor the industry situation on industry capacities, material potential shortages, leadtime trends, subcon issues, supply threats (COVID, natural disasters, etc).
10. Regularly meet with industry leaders to ensure no threats or issues related to production supply of Navitas.
11. Work closely with the planning and finance teams to manage inventory, lot aging, and reconciliation items.

Expertise:

- 1) Knows many OSAT's. Have been working with them for at least 5 years.
- 2) Excellent negotiating skills.
- 3) Must be a bachelor's degree holder, preferably in Engineering, better if a Masters' degree holder in Business Management.
- 4) Must be fluent in Mandarin & English.
- 5) Must be willing to travel to subcons in China, Taiwan, Thailand for business meetings as necessary to building closer relationships.
- 6) Independent. Doesn't need close supervision. Provides updates even without being asked on important orders, issues or projects.
- 7) Very familiar with cost drivers. Knows where to reduce costs.

Experience Required:

- 1) Has been a Purchasing manager for at least 4 years.
- 2) Has worked with many OSAT's in a Purchasing capacity for at least 10 years.